

## **MATTERS FOR CONSIDERATION BY AREA BOARDS**

### **1. NAME OF ITEM** *(Plain-English, and clear)*

**Consultation regarding a new Wiltshire Council Waste Management Strategy**

### **2. CONTACT OFFICER** *(Details of officer to attend the meetings)*

<b>Name:</b>	<b>Tracy Carter or Martin Litherland</b>
<b>Job Title:</b>	<b>Associate Director or Head of Service</b>
<b>Contact Details:</b> (Please include phone no. and e-mail)	<b>Please contact via Amy Williams (Lead Waste Technical Officer) 01249 706482, <a href="mailto:amy.williams@wiltshire.gov.uk">amy.williams@wiltshire.gov.uk</a></b>

### **3. WHAT IS THE ITEM ABOUT?** *(Brief outline and describe how you can make the item locally relevant and engaging)*

The council needs to develop a new waste management strategy in order to shape how we collect and manage household waste and recycling in Wiltshire.

This strategy will take into account Wiltshire's current challenges and also major developments in waste services.

We are undertaking a public consultation between August and November 2017 which we would like the area boards to be a part of. This consultation will form the basis of a future waste strategy, to be signed off by full council in early 2018. Visiting the area boards will ensure that council members and residents can provide their input into the future delivery of household waste management services in Wiltshire.

#### 4. WHAT OUTCOME DO YOU NEED FROM THE BOARD?

<b>A decision</b>	Yes/ <b>No</b> *
<b>Information sharing/raising awareness</b>	<b>Yes/No</b>
<b>Response to a consultation</b> (Consultations must be seen and agreed by the Corporate Research Team)	<b>Yes/No</b> **
<b>Community action/engagement</b>	Yes/ <b>No</b> ***
<b>Other</b> (Please specify)	

\* If yes a report from your Department will be required two weeks before the date of the meeting to be circulated with the agenda papers.

\*\*If yes please give details below of when and how the outcome of the consultation will be fed back to the Area Boards.

\*\*\*If yes, please describe the desired outcomes, how these will be measured, and support that will be provided to the Area Board and Community Engagement Manager.

**The public online consultation regarding the future waste management strategy will run parallel to the programme of Area Board meetings. We plan to ask a smaller number of questions at the Area Board meetings, using the electronic voting facility. These responses will then feed into the future waste management strategy and we will encourage attendees to also complete the online consultation.**

**The draft version of the future waste management strategy will be circulated to all respondents, including Area Boards, in January 2018 in order to ensure that it is reflective of consultees' comments. It will then be reported to Environment Select Committee, Cabinet and full Council.**

#### 5. WHEN DOES THE ITEM NEED TO BE CONSIDERED BY THE AREA BOARDS?

<b>Start date:</b>	01/09/2017
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<b>End date:</b>	12/10/2017
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**6. HOW WILL THE ITEM BE PRESENTED TO THE BOARDS?**

<b>Chairman's Announcement</b> (Most appropriate for the purposes of information sharing. Please provide the announcement at least two weeks before the first meeting)	
<b>Agenda Item</b> (Please provide report and/or PowerPoint presentation at least two weeks before the meeting and keep presentations as short as possible)	<b>Agenda item.</b> <b>We will give a short introduction to the Waste Management Strategy followed by a series of questions to be answered by attendees which will form part of the public consultation.</b> <b>(Questions and presentation to be confirmed in August following a series of councillor workshops in July)</b>
<b>Workshop/Round table discussion</b> (Please indicate whether or not you require assistance with facilitation)	
<b>Workshop/Event outside of a formal area board meeting</b>	
<b>I would like further advice on how to present the item</b>	

**7. HOW MUCH TIME SHOULD BE ALLOCATED FOR THE ITEM?**  
*(Including questions/public participation)*

<b>15 minutes.</b>
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**8. WHICH AREA BOARDS WILL THE ITEM BE PRESENTED TO?**

All area boards.
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**9. CIRCULATION VIA COMMUNITY AREA NETWORK**

If you would like to reach a wider audience through our 18 community area networks you can request that an electronic message is sent out. It is your responsibility to provide the wording for this message. Please

indicate below which community areas you would like the information to be sent to.

<b>All community areas</b>
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#### **10. CABINET MEMBER APPROVAL**

If a full agenda item is proposed please confirm the relevant Cabinet member had been consulted and approved any report to be considered by the Area Board?

**Yes/No – Councillor Bridget Wayman**

**Date approved: 27<sup>th</sup> July 2017**

Note:

*It is your responsibility to ensure the item has been cleared by the relevant Cabinet member.*